This questionnaire is intended to guide a discussion about what RMS would entail for your study. Applicants will be contacted to discuss and plan RMS support in more detail.
Principal Investigator and institutional affiliation
CO-Investigator(s) and institutional affiliation
Title of Proposal

What kind of support would be helpful from J-PAL NA staff? Categories with examples of activities are below. Please select all that apply.	
Study Design Support	☐ **Project Management** ● Manage regular check-in meetings, including setting agendas, following up with notes, and coordinating next steps ● Develop and maintain project timelines and tracking documents ● Maintain and organize file structure
	☐ **Data access and administrative support** ● IRB and/or Data Use Agreement support ● Suggestions and troubleshooting around data transfer
	☐ **Consent protocol** ● Draft, translate, and train staff on consent procedures ● Consider risks/benefits, outline consent with partner, and monitor consent
	☐ **Survey design** ● Provide guidance and review survey questionnaires/design necessary materials ● Manage logistics, monitor implementation/train surveyors.
	☐ **Randomization design** ● Draft randomization strategy, support power calculations, create code.
Piloting and data collection	☐ **Data sources and protocols** ● Develop protocols for secure data transfer and access procedures. ● Identify data sources.
	☐ **Pilot design/ data collection** ● Support pilot design, develop strategies to test during pilot, produce descriptive statistics, quality checks, troubleshoot, support recruitment. ● Collect and manage data from pilot.
	☐ **Randomization implementation** ● Randomization protocol/troubleshoot randomization process ● Monitor randomization, train field research staff.
Early stage study implementation	☐ **Stakeholder management** ● Develop strategies to communicate with partners and service providers ● Support definition of roles, coordinate and lead calls, follow up on deliverables, develop strategies to and timelines. ● Draft memos and presentations, collect information from partners.
	☐ **Recruitment** ● Develop and manage recruitment strategy, provide recruitment trainings, directly support team that recruits participants.
	☐ **Study process monitoring** ● Develop monitoring strategy, define metrics for monitoring. ● Supervise and train RAs to create tables/code/reports ● Draft descriptive information about implementation, run checks on participation
Please provide any additional detail on how RMS can support you in up to 6 months of part-time research management support. If you anticipate more time will be necessary, please indicate this below.	

Ideal RMS Period			
Start date:		End date:	

☐ **By checking this box, all J-PAL affiliates and invited researchers who are co-PIs on this project certify that they will be active, engaged, and responsive PIs on this project dedicated to guaranteeing quality control on all aspects of this research; and that their participation in this project is not merely to provide access to J-PAL resources and funding to anyone else working on this project who is neither a J-PAL affiliate nor an invited researcher.**