*Add Institution/Organization Letterhead* 

Date

Sarah Margolis

J-PAL North America

Dear Ms. Margolis

Please accept this letter of institutional support from the [Organization Name]. The [Project Director\*] for this proposal is [Name]. The amount requested in funding is $[amount] and the period of performance will be from 9/8/2023 – 12/31/2023.

The proposal and proposal budget have gone through the necessary approvals within our organization. We are pleased to submit this proposal and work with J-PAL staff on this project planning award.

If an award is made, the [Organization Name] will ensure compliance with all pertinent sponsor regulations and policies. The agreement should be addressed to [Name and Email\*\*] for review and execution. Administrative questions should be direct to [Name and Email].

Sincerely,

XXXX

Signature