Crime and Violence Initiative Application Form and Instructions
Evidence Use and Policy Outreach Support – Rolling Applications

Overview: Evidence use and policy outreach support funds are intended to support the take-up and dissemination of evidence from CVI-funded evaluations, or other randomized evaluations conducted by J-PAL affiliates and CVI invited researchers that address the initiative's research priorities. These funds can support activities such as conferences, workshops, or events to disseminate results and policy lessons from evidence. In addition, funds can support the take-up of evidence, such as by providing technical assistance to or embedding staff in an organization, either with a partner from the original study or with other entities interested in using evidence. Finally, these funds may also cover outreach in which a team reports the findings of their research back to the participants and/or frontline workers from the study. The maximum funding amount for this support is $20,000.

Eligibility: Any J-PAL affiliate, J-PAL postdoc, CVI invited researcher, or CVI-funded graduate student is eligible to apply. In addition, J-PAL regional offices and IPA country offices are eligible to apply, with support from an eligible researcher as collaborator.

Instructions: Applications for evidence use and policy outreach support funds consist of (i) an application form, (ii) a proposed work plan or preliminary event agenda, (iii) a budget, (iv) documentation of the research results to be disseminated or taken-up, and (v) letters of support from partner organizations and researcher collaborators when relevant. These materials should be submitted to CVI@povertyactionlab.org and are accepted on a rolling basis.

Application Form: Please include the following information in your application cover sheet and narrative (template for the cover sheet and narrative is on CVI's webpage under Application Materials):

1. A description of the proposed evidence use or policy outreach activities, including the major activities, the evidence to be disseminated or taken-up, and overall objectives.
2. A list of key stakeholders (e.g. partners, policymakers, and researchers), including a description of their proposed roles. Please also indicate whether there is demonstrated demand

from stakeholders to use this research to inform policy or decisions.

3. A discussion of how the proposed activities connect to CVI's research themes (as described [on CVI's webpage](#) under Application Materials - CVI RFP Overview) and how they contribute to CVI's goals of disseminating and supporting the take-up of policy relevant research results on preventing, mitigating, and responding to the effects of crime and violence.

4. A discussion of the potential policy impact of the proposed activities, including reference to existing policy windows or debates that the evidence may help inform or potential avenues for scale-up for either a proven policy or the process of using evidence in policymaking.

5. A description of potential participation and support from J-PAL affiliates, CVI invited researchers, or J-PAL CVI or regional office staff. Please note that actual participation is contingent on availability and that J-PAL is unable to take on significant event-planning responsibilities.

While priority will be given to activities featuring randomized evaluations that have received CVI funding, CVI will consider support for activities featuring randomized evaluations by J-PAL affiliates, J-PAL postdocs, or CVI invited researchers that clearly addresses research themes identified in the CVI RFP Overview and demonstrates strong potential for policy impact.

Preliminary Work Plan: Please attach a preliminary work plan for the evidence use and policy outreach activities. If applying for a specific policy outreach event, please include a preliminary agenda with a tentative list of speakers and topics to be discussed.

Budget: Please submit a preliminary budget in the provided Excel template on CVI's webpage that describes the expected amounts to be spent on field costs, travel, accommodations, meals, venue, and other related costs. If there is co-funding, please complete both the "Total Cost" and the "CVI Funded" columns in the budget template. The suggested budget range for these requests is $10,000-20,000. Funds will be paid on a cost-reimbursable basis. A contact person at the institution receiving the funds should be indicated in the application.

It is your responsibility that your budget follows your host institution's policies for costs. As part of your proposal, you must submit a letter from the institution to receive the award that states that they have reviewed your proposal and accept your budget. Please see detailed instructions under Appendices below. If the organization allows you to submit your proposal without such a letter (due to time constraints or some other reason), please note this on the Proposal Cover Sheet (under the "Institution to Receive Award" field). Please note that this applies to all projects, including those going through J-PAL and IPA offices. You should contact J-PAL and IPA offices in advance to make sure you are aware of their policies for proposal review.

Documentation of Research Results: Please provide information on the research results to be disseminated or taken-up by a policymaker in the form of a published paper, working paper, or – for unpublished results – a two page summary of preliminary results.

Reporting Requirements: Recipients of evidence use and policy outreach support funds are expected to report on the use of these funds in regular CVI project reports. In the case that these activities are not linked to a specific CVI-funded project, recipients will be asked to submit project and expense reports within 30 days of completion of the work plan specified in the proposal. The project report should include:

1. An overview of the evidence use and policy outreach activities (e.g. number and types of meetings held, number and type of attendees, discussion topics, key takeaways, etc.).
2. Copies of presentation materials when applicable.
3. A discussion of resulting policy impact or relationship development.

Any presentations and publications, including academic papers, policy briefs, press releases, blogs, and organizational newsletters that emerge from this event should credit the J-PAL Crime and Violence Initiative with the following text and link: "This research is funded by the J-PAL Crime and Violence Initiative."

Review Process: Application materials should be submitted to CVI@povertyactionlab.org and are accepted on a rolling basis. The CVI co-chairs will review these applications and make a funding decision within 2-4 weeks. The co-chairs may decide to award funding, request a revise and resubmit, or reject the proposal for funding.