**Crime and Violence Initiative (CVI) Cover Sheet and Narrative**

Evidence Use and Policy Outreach Support

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| RESEARCHER(s) and institutional Affiliation |
|       |
| **J-PAL Regional office or IPA country OFFICE** |
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| Project/event name | Location |
|       |       |
| R**ELATED CVI-FUNDED STUDY OR STUDIES ON CVI RESEARCH THEMES TO BE DISSEMINATED OR TAKEN-UP BY A POLICY MAKER***Priority will be given to activities featuring CVI-funded studies, but CVI will consider support for any activities featuring randomized evaluations by J-PAL affiliates or CVI invited researchers that clearly address CVI research themes.* |
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| GRANT PERIOD |
| sTART DATE:(yyyy-mm-dd) |       | END DATE:(yyyy-mm-dd) |       |
| PROPOSED Partner(s)  |
|       |
| Requested FUNDING | **$**      | **TOTAL CO-FUNDED** | **$**      |
| **CO-FUNDER** | **AMOUNT FUNDED** |
|       | **$**      |
|       | **$**      |
|       | **$**      |
| **INSTITUTION TO RECEIVE AWARD** | **CONTACT (Name, Email, Phone)** |
|       |       |

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| **Description OF PROPOSED ACTIVITIES** |
| *Please describe the proposed evidence use or policy outreach activities including a description of the major activities, the evidence to be disseminated or taken-up, and overall objectives.*      |
| **PARTNERSHIPS AND ATTENDEES**  |
| *Please describe the key stakeholders and their roles in the proposed activities (including partners, policymakers, and researchers). Please also indicate whether there is a demonstrated demand from stakeholders to use evidence from this research to make a key decision or institutionalize the use of evidence in a decision-making process.*       |
| **CONNECTION TO CVI THEMES** |
| *How do the proposed activities connect to CVI’s research themes and how do they contribute to CVI’s goals of disseminating and supporting the take-up of policy relevant research results on preventing, mitigating, and responding to the effects of crime and violence.*      |
| **POTENTIAL POLICY IMPACT** |
| *How will these activities use evidence to inform policy? Is there an existing policy window or ongoing policy debate that the evidence will help inform? Is there potential to widely scale-up either a proven policy or the process of using evidence in policymaking?*       |
| **PoTENTIAL fOR J-PAL PARTICIPATION & Acknowledgement** |
| *How might J-PAL affiliates, CVI invited researchers, or J-PAL CVI or regional office staff be able to participate? Please note that actual participation is contingent on availability and that J-PAL is unable to take on significant event-planning responsibilities. Please describe how J-PAL’s role will be acknowledged in any dissemination activities or related materials (e.g. cobranding).*      |

**Appendices**: Please attach a preliminary work plan, a budget, and information on the research results to be disseminated or taken-up. If applicable, please also attach letters of support from any partner organizations who will be closely involved in the proposed activities. For J-PAL regional offices and IPA country offices, please also include a letter of support from the eligible researcher collaborator detailing their commitment to and role in the proposed evidence use and policy outreach activities.

1. Applicants must provide a letter from the receiving institution of the award to show that they have reviewed your proposal and accept your budget. Please follow the MIT approved language for the Letter of Transmission as follows:
	1. **Example language for Letter of Transmission when there is a PI at the ITRA:** (On ITRA letterhead) <ITRA> is pleased to support the <Name of research> proposal and will plan on carrying out the work in accordance with the submitted budget. <NAME OF PI at ITRA> will serve as <ITRA's> Principal Investigator for this work.  In this role, he/she is responsible for the implementation of this project in accordance with this proposal and with appropriate research and data protection practices.  Please contact him/her with any concerns which may arise related to project implementation.
	2. **Example language for Letter of Transmission when there is no PI at the ITRA:** (On ITRA letterhead) <ITRA> is pleased to support the <Name of research> proposal and submitted budget. <ITRA> takes full responsibility for the appropriate and responsible conduct of the proposed research activities related to the scope of work for this project under the academic direction of the co-PIs: <names of co-PIs plus their affiliation - eg: Jane Doe from Duke University>. Please contact me <this will be the person who signs the letter> with any concerns which may arise related to project implementation.