PROPOSAL GUIDELINES: TRAVEL/PROPOSAL DEVELOPMENT GRANTS

This document contains an Overview, Budget Guidelines, an Application Checklist, and an Application Questions Preview for Travel/Proposal development grants. Please read this document carefully before submitting your proposal.

OVERVIEW

Submission instructions: All applicants must first **submit the required Letter of Intent on WizeHive, using the relevant application link from the RFP webpage, and following the Applicant Instructions here.** Successful applicants will receive an invitation to proceed with their full proposal materials.

Proposal Development grants are intended to facilitate preliminary exploratory research, and funding typically supports costs related to researcher travel, meetings with implementing partners, other activities to develop/strengthen relationships with governments/implementers, and activities to help understand the policy goals and constraints. Please note, Proposal Development grants may also be used for activities intended to facilitate access to administrative data for designing or conducting an RCT. Examples of these activities include, but are not limited to, negotiating data use agreements, conducting exploratory data analysis and cleaning, or setting up technical access mechanisms.

The expectation is that Proposal Development funds will be used to support costs related to developing a proposal for a pilot or full-scale randomized evaluation during a subsequent call for proposals. These projects usually last for less than 6 months.

Funding per Travel/Proposal development grant award: a maximum of $15,000. The finance team carefully checks whether the budget size accurately reflects the scope of work proposed. These grants are provided on a cost-reimbursement basis. If you cannot bear the costs out of pocket, we recommend that you apply for a pilot grant. Applications for travel grants should use the specific budget template (see details in the Budget Guidelines section, below). Note the guidelines on allowable and unallowable costs in the Budget Guidelines section.

Timeline: Funding requests should not extend beyond 2027 for now due to contracting limitations. Grantees must complete their project development work and submit final reports within one year of receiving the award.

BUDGET GUIDELINES

Survey and other in-country expenses: While designed for travel reimbursements, travel grants can in some cases be used to cover expenses for in-country costs such as hiring enumerators,

procuring translation or transcription services, developing instruments, and others. If these expenses are in the budget, J-PAL will provide the forms necessary to document them with your award notice, and you can claim these expenses as a reimbursement once the travel is completed. **J-PAL is not able to directly reimburse survey firms or local organizations for these costs. If you need a fieldwork organization to be reimbursed for such work, we encourage you to reach out to digifiafrica@povertyactionlab.org before finalizing your proposal materials** to confirm whether we will need you to submit pilot proposal materials instead (to avoid requiring you to rework your proposal materials, thus slowing down award set up).

Please note: If your scope of work requires reimbursing your Institute Receiving the Award (ITRA) (e.g., for fieldwork conducted with a partner such as focus groups or limited surveys) it is your responsibility that your budget follows the ITRA's policies for costs, and you must submit a Letter of Transmission from the ITRA that states that they have reviewed your proposal and accepted your budget. MIT now requires that at least one project PI be employed by the organization receiving the subaward and funds.

*Guidelines for completing a **Travel/Proposal Development** proposal budget:* Be sure to use the Travel/Proposal Development Budget Template on the [RFP release page](#), providing detailed notes in the column provided in the template):

1. Travel grants are paid as reimbursements. Travel/Proposal Development grants are for a maximum of $15,000.

2. International travel: J-PAL can put you in touch with an MIT travel agent who can book international travel and charge J-PAL directly. If you choose to buy your own ticket, we will not be able to reimburse you until your flights have been completed and receipts provided.

3. J-PAL will only reimburse the lowest-cost available economy/cabin/coach flights. Please review [J-PAL's travel reimbursement policies](#) before completing your budget.

4. Grantees must complete their work and submit final reports within one year of receiving the grant award letter. Expenses will be reimbursed upon submission of an expense report. All expenses must be claimed within 30 days of your return. Expenses should be supported by receipts whenever possible, and all expenses over $50 must be supported by receipts.

5. **If your project includes human subject research (HSR),** there will need to be an IRB determination and J-PAL must set-up the award as a subaward. Only travel proposals without HSR can be set up as cost-reimbursable purchase orders to individuals.
    1. **Institute to Receive Award (ITRA) and Principal Investigator (PI) Alignment:**
        1. The ITRA must employ the PI formally named in the award. This formally-named PI will be the researcher responsible for the subaward agreement, as authorized by the Letter of Transmission. The formally-named PI must be:
            1. An employee of the ITRA, and

2. PI named in the Letter of Transmission, and
3. The main PI named in the IRB approval and IRB application

2. **Institutional Review Board (IRB) Requirements:**
   1. All projects need to get IRB approval or exemption from an IRB board that is [IORG](#) certified. Applicants should secure approval from the host institution's Institutional Review Board (IRB) as well as a local IRB, where possible. Researchers must also adhere to all local legal requirements, including obtaining local IRB approval and government research permits, where applicable. If the institution does not have its own IRB, the institution must engage the services of a commercial IRB to review and provide oversight for the research activities. [Heartland](#) and [Solutions](#) provide review of international research and satisfy J-PAL's IRB requirements; fees can be found on their respective websites. Please consult with J-PAL regarding including the cost of this commercial entity in the project budget.

6. In most cases, J-PAL is not able to directly reimburse any individuals or organizations other than the grantees awarded the travel grant. For any requested exceptions, please contact your Grant Administrator at digifiafrica@povertyactionlab.org prior to incurring expenses.

7. **Please note that J-PAL Initiatives do not cover PI salaries with the exception of PIs who completed a PhD and are based at an academic institution in a middle- or low- income country.** There are no individual PI limits, but the total budgeted amount for LMIC researcher PI time in aggregate across all co-PIs should not exceed $3,750 per award.

8. **Allowable Direct and Indirect Costs**
   1. Unallowable costs include those labeled as "incidental," "miscellaneous," or "contingency." Any costs for rent should be explained in the budget narrative.
   2. Medical insurance: All grantees are required to provide proof of emergency medical insurance coverage before travel. As many universities provide this to their students, faculty, and staff at no cost, this is not a reimbursable cost under this award. J-PAL can provide information on affordable coverage if needed.
   3. Per diem: A per diem stipend of $25/day-in-country can be claimed to cover food and miscellaneous expenses.
   4. Universities in high-income countries (according to the [World Bank classification](#)) can charge up to 10% in indirect costs, applied to total direct costs.
   5. Non-university non-profits from any location and universities from mid- or low-income countries may charge up to 15% in indirect costs, applied to total direct costs.
   6. We understand that the cap on overhead or indirect costs is low and that grantees may have reasonable project support costs included in budgets as direct costs. Such costs should be reasonable and explained in the budget narrative.

APPLICATION CHECKLIST

Please complete all sections in the online portal by the full proposal deadline. You must upload several documents to complete your full proposal. All templates for these documents are provided at the RFP release page and listed below.

1. **Travel Narrative:** Guidance pertaining to the narrative prompts is included in the Application Questions Preview below.
2. **Proposal Budget**: Carefully review the Budget Guidelines in this document, and then use Travel/Proposal Development Budget Template, which must be completed in its entirety and saved as a single Excel file with the title: [PI Last Name, First Name][Budget].xls(x).
3. **Budget Narrative:** Detail the costs within the budget, referring to the Budget Guidelines above, in a Word document with the title [PI Last Name, First Name][Budget Narrative].doc(x). This document is required in addition to the Proposal Budget -- i.e. notes included in the Excel sheet do not suffice.
4. **Letter(s) of Support**: It is your responsibility to obtain a letter of support from the following, ensuring that the language meets the conditions as listed. The review board values the partner/institution/adviser confirmation of willingness to work with the research team in review of the proposals. **The initiative team will carefully check the language of each letter and that it has been received on time.** Please upload the file as a single PDF file with the title [PI Last Name, First Name] [Name of Organization Letter of Support].pdf. If any of your letters are not in English, please upload a version that has been translated to English.
   a. (*if relevant*) A letter from each implementing partner, indicating the details of their commitment or willingness to partner on the research.
   b. (*if relevant)* If anything beyond PI travel is included in the scope of work, a letter from the institution to receive the award that states that they have reviewed your proposal and accepted your budget.
   c. PhD students applying as the primary PI are required to include a letter of support from an affiliate or invited researcher who is eligible for this call. The letter should indicate the affiliate or invited researcher's willingness to be an adviser and to remain involved in a supervisory role throughout the lifetime of the project. The J-PAL-affiliated researcher must be serving or be planning to serve as an advisor on the PhD student's dissertation committee (see the Guidance for Graduate Student Applicants for details).

APPLICATION QUESTIONS PREVIEW

The online application will require you to address the below prompts.

Given aspects of the Initiative review are blinded, **please refrain from using identifying language in your proposal narrative, e.g. we encourage you to use the grammatical third person when citing (co-)PIs' work.**

LETTER OF INTEREST QUESTIONS

IMPORTANT INFORMATION

1. **Primary Eligible Researcher** – Please identify one researcher eligible for J-PAL Initiative funding (either the principal PI or an eligible co-PI). If multiple researchers qualify, provide details for only one primary eligible researcher; additional eligible researchers may be listed as co-PIs. Please make sure to invite the eligible researcher as a collaborator to this proposal via the multi-person icon at the top of the application. [First Name; Last Name; Email Address]

2. **PI Eligibility Category** – Indicate how the researcher is eligible for J-PAL Initiative funding. Please only select one. If you are applying through the Regional/African Scholars program, please select "Regional Scholar."[J-PAL Affiliate; Invited Researcher; PhD Student; J-PAL Postdoc, Regional Scholar]
   a. **PhD Student Applicants** – If you are a PhD student, please indicate the J-PAL-affiliated researcher who serves or will serve as an advisor on your dissertation committee. [First Name; Last Name; Email Address]
   b. **Graduation Date** – Please enter your expected graduation date/year

3. **Organization Name of Eligible Researcher** – Please tell us the name of the organization the eligible researcher (i.e., the professor or PhD student) is affiliated with.

4. **Organization Type of Eligible Researcher** [University, Other]
   a. **Organization Type Details** – If you chose "Other" instead of "University," please briefly explain your organization type. For funding eligibility requirements, see the RFP materials on the RFP website.

5. **Organization Website of Eligible Researcher**

6. **Country Where Organization of Eligible Researcher is Based or Headquartered**

7. **Team Members & Roles**
   Please add all your project team members and indicate their role(s) on the project/application below. Please copy and paste the role exactly as it is written below so that it matches our internal database. Role options are:
   - Applicant
   - Primary PI
   - Co-PI
   - Reporting Contact
   - Secondary Reporting Contact
   - IRB Contact
   - Finance Contact
   - Collaborator

- Contact for Contracting

If you are the applicant and a PI (or another role), indicate so by adding yourself as an applicant and then again as the other role. Complete and accurate assignment of collaborator roles will help the initiative to communicate with members of the research team more efficiently. [First Name; Last Name; Role or Title; Email Address].
You can enter up to 10 contacts.

8. **PI Certification**
   a. I certify that any listed eligible researchers have agreed to be active, engaged, and responsive PIs or advisors on this project. Eligible researchers who are involved have confirmed they will be dedicated to guaranteeing quality control on all aspects of this research and that their participation is not merely to provide access to resources and funding to other project team members who would otherwise be ineligible.
   b. I certify that all eligible researchers are up to date on reporting for all existing grants, across all J-PAL initiatives.

   PI Certification – Do you certify the above statements? [Yes; No]

9. **Demographic Information**
   J-PAL is collecting information about all project teams, including demographic information, to better understand and support our research network. As the applicant, please send the language and [link]() included below to all PIs/Co-PIs on your proposal research team. Provide your proposal name and each member's role (as you listed them on the application) when you send out the blurb. Completion of this step is required for all primary investigators on your research team. Please note that each PI/co-PI only needs to complete this survey once. If they have already submitted the survey for a previous application and it has not changed, they do not need to fill it out again.
   If you have any technical problems with completing this step please email help@povertyactionlab.org and the initiative team directly.

   Feel free to cut and paste this suggested language in an email to send to the PIs and Co-PIs on your team:

   J-PAL is collecting information about all project teams, including demographic information, to better understand and support our research network. J-PAL is requiring all PIs and Co-PIs on our research team to complete this [short form](). This data will only be accessible in disaggregated, identifiable form to select J-PAL staff. Aggregate, anonymized data will be used to report to key partners such as donors and may be included on our website.

   Demographic Information Confirmation – Please confirm that every PI/co-PI has completed the questions in the above-linked survey. You may select "Not Yet" so as to finish other questions. However, if you submit the application without "Yes" selected, your application will not be considered (until the surveys are complete). If you select

"Yes" and PIs or co-PIs have not completed their surveys, their applications will not be considered until the surveys are complete. [Yes; Not Yet]

PROJECT DETAILS

10. **Full Title of Proposal** [30 words]

11. **Funding Amount** – Amount of requested funding in USD.

12. **National Location** – In which country or countries will your research or travel take place?

13. **Past and Future Submissions to J-PAL** – Have you submitted or do you plan to submit this proposal or a related proposal to any other J-PAL Initiative RFP, including in any previous DigiFI round of funding? [Yes, I have submitted or plan to submit this proposal to another initiative; Yes, I have submitted this proposal previously to this initiative; No, I have not submitted or do not plan to submit this proposal to another initiative]
    a. If you answered yes above, please include the following:
        i. Initiative(s), year/season of RFP, and the name of the LOI/proposal you submitted or plan to submit. (e.g., GI Spring 2019 Using Mobile Phones to Improve Service Delivery).
        ii. Are the PI team, context, and research question the same as in the previously submitted or soon to be submitted proposal?
        iii. If this proposal is for a similar project, but would be using funds for something different, please explain the difference in terms of what research you're going to be conducting and how you're using the budget.
        iv. If the proposal you submitted previously was not funded, please briefly recap the feedback and explain how you addressed that feedback in this new proposal.
    [350 words max]

14. **Abstract** – Write a study abstract, including the project description, research question, and intervention or treatment to be evaluated. Discuss the project's technical design, what is going to happen during the project, the practical value of your project, the conceptual value of your research, and the distributional implications of your work. Provide context about proposed partners. Please note that this abstract will be added to the Initiative's webpage if the project receives funding.
    [200 words max]

15. **Research Focus Areas and/or Cross-Cutting Themes** – Please indicate which initiative focus areas or themes your proposal relates to; these are described in detail in the RFP materials. [Multi-select]

16. **Initiative Alignment** – Please briefly describe how the project aligns with the initiative's research focus areas and/or cross-cutting themes, as described in the RFP materials, initiative research agenda, or initiative review paper.
[250 words max]

17. **AI Technology** – AI Technology Type: Does the intervention being studied use AI (including machine learning, heterogeneous treatment targeting, generative AI, etc.)? [No, Yes: Supervised learning; Yes: Heterogeneous treatment targeting; Yes: Large language models (LLMs) (e.g., GPT, Claude, PaLM, etc.]
   a. If you selected that it is based on LLMs, please also answer all of the following:
      i. Which LLM is being used and why?
      ii. Will a qualified human (e.g., teacher, healthcare worker, extension agent) review and verify the AI's output before this output is used?
      iii. If yes, please describe their role and qualifications. If no human in the loop is present, explain why the intervention is still unlikely to cause harm even if the LLM's output is inaccurate. [200 words max]

TRAVEL/DEVELOPMENT PROPOSAL APPLICATION QUESTIONS
IMPORTANT INFORMATION

1. **Full Title of Proposal -** Please enter your proposal title. If it hasn't changed since your LOI, copy the original title. [30 words max]

2. **Funding Amount -** Please enter the amount of requested funding in USD. This should match the amount indicated in your uploaded budget. [2 decimal places; Currency; USD]

3. **Proposed Period of Performance Start Date** - What is the proposed start date for this J-PAL grant's activities?

4. **Proposed Period of Performance End Date** - What is the proposed end date for this J-PAL grant's activities?

5. **Name & Role of Partner Organization** - Indicate the name and role of the partner organization on this project, if known at this time. [30 words max]

6. **Existing Research Project Funded by J-PAL -** Are you applying to fund additional research as part of an existing research project previously funded by J-PAL (e.g., a second proposal development grant continuing from a prior proposal development grant, a pilot

grant building on a travel/proposal development, a full RCT building on a pilot, etc.)?
[Yes/No]

    a. **Existing Research Project Details -** Please provide the title and/or J-PAL grant number of your previously funded project. Please explain how the project progressed since you received the funding from J-PAL. If applicable, please upload your most recent narrative report for this project in the Additional Attachments section at the end of this application. [250 words max]

NARRATIVE

We recognize that proposals may evolve and change between the LOI and full proposal submission. To ensure your project's information is up to date, we request that you resubmit your answers to the next two fields.

7. **Final Abstract -** Write a brief abstract of the study. Please note that this abstract will be added to the Initiative's webpage if the project receives funding. If nothing has substantially changed since the LOI submission, please copy the original response here. [200 words max]

8. **Final Research Focus Areas and/or Cross-Cutting Themes** - Please indicate which Initiative focus areas or themes your proposal relates to; these are described in detail in the RFP materials. If nothing has changed since the LOI submission, please select the original response here. [Multi-select]

9. **Statement of Topic** - What is your research topic? Travel/Proposal development grants are intended to facilitate preliminary research ideas, so proposals need only address the general topic of interest and current ideas on how the question might be explored through a randomized evaluation. Proposals do not need to include a detailed program or evaluation design.
    a. Please describe the policy problem that motivates this project and how it fits with the research priorities identified by the Initiative.
    b. Include information about the potential population and key outcomes.
    c. In your response, please also list any proposed partner(s), including J-PAL regional offices, IPA country offices, or other organizations you plan to work with for both program implementation and evaluation. Include the history of the partnership, and any in-kind or financial support they have committed or provided to the project.
[400 words max]

10. **Pathway to an RCT** - How will the proposed activities inform the relevance and design of a potential follow-on pilot or full RCT grant proposal? Will this grant provide qualitative data to inform intervention design? How could the findings meet the needs of policymakers or development practitioners? [300 words]

11. **AI: Validation and Test Accuracy Data** - Proposals that include Artificial Intelligence (AI) or any new specialized technology should include validation and test accuracy data in the proposal, showing that the technology successfully does what it intends. If applicable, please provide that validation and test accuracy data here, or attach it in the "additional attachments" section. If not applicable, please write "N/A." [200 words max]

12. **Timeline** - Please write out a timeline with key project activities. [200 words max]

13. **Local Researcher Involvement -** Please describe whether/how the project involves researchers local to the project context. [200 words max]

14. **Implications on Equity and Social Inclusion** – Please provide a comment on whether the research proposal addresses equity or social inclusion, in any way. Topics of social inclusion include, but are not limited to, gender, income level, location, ethnicity, race, language, citizenship status, disability, and at the intersection of those factors. Explain whether and how the project design allows us to learn about baseline differences between and differential impacts on groups mentioned above. Explain what reasons (if any) there are to expect that the potential intervention(s) studied may have disproportionate benefits for disadvantaged groups. [200 words max]

POTENTIAL RISKS

To protect research participants, staff, and community members, to comply with donor requirements, and to maintain a strong reputation for ethical research, J-PAL wants researchers to think carefully about the risks their research projects could face and how they will address such risks. The below questions provide an opportunity for researchers to do that. Successful applicants must provide updated answers in annual narrative reports only if there have been substantial changes since their proposal or last annual narrative report. **Please answer the following questions in detail. If none of these issues are applicable (e.g., this is purely a travel grant), please feel free to note that.**

15. **Completion Risks** - Are there any technical, logistical, ethical, or political obstacles and risks that might threaten the completion of the project (e.g., implementation capacity, government authorization, or other funding)? How do you plan to monitor and prevent/address these types of risks throughout the project? [200 words max]

16. **Implementing Partners Risks** - Please discuss any information about the implementing partner(s) that could pose ethical, reputational, or legal risks (e.g., child safeguarding, corruption or misuse of funds, etc). If applicable, what proactive measures have you taken or will you take to assess, monitor, and mitigate/prevent any such potential risks? [200 words max]

17. **Participants, Staff, Community Members Risks** - For each of the groups below, please describe any potential unintended consequences or risks of this project to them. What proactive measures have you taken or will you take to assess, monitor, and mitigate/prevent any such potential risks?
    a. Program and research participants
    b. Staff (e.g., implementing partners, research assistants, enumerators)
    c. Community members (e.g., untreated members of a household, untreated neighbors, children, or broader communities if the treatment might have spillover or downstream effects beyond the study sample)
    [200 words max]

18. **Contractual Limitations** - Are there any contractual limitations on the ability of the researchers to report the results of the study? If so, what are those restrictions, and who are they from? [200 words max]

19. **Child Safeguarding Risks** - Particularly for projects working with children, what child safeguarding risks exist? [200 words max]

INSTITUTIONAL REVIEW BOARD AND INSTITUTE TO RECEIVE AWARD

According to US federal regulations, a human subject is a living individual about whom an investigator conducting research obtains 1) data through intervention or interaction with the individual (e.g., through an interview, focus group, or survey), or 2) identifiable private information (e.g., individual-level health or education data).

20. **Human Subject Research** - Do you plan to conduct human subjects research during your travel/proposal development? If your project scope of work includes collecting the types of data above, please select Yes. [Yes/No]

Institutional Review Board (IRB) Information
The recipient of this award accepts responsibility for following appropriate IRB protocols and providing up-to-date documentation to the initiative team, as necessary.

1. A local IRB approval needs to be obtained; in the event that the local IRB is not IORG certified a commercial IRB can be obtained in addition to the local IRB. You can look up the IORG status of an IRB here.
2. All members of the research team must also complete human subjects' certification. This guide explains how to register and sign up for the course which is free of charge. Please follow the instructions for non-MIT users. The course to complete is called "Social and Behavioral Research Investigators" and it will take approximately three hours to complete. Please send through the course certificate for all research team members with your IRB documentation

3. If you are conducting primary data collection or analysis on data that contains personally identifiable information (PII), Please indicate this on your IRB application and follow the J-PAL Data Protocols.
4. All projects are required to agree to and sign the University of Cape Town umbrella IRB agreement, which will be provided to you if your application has been granted funding.
5. These documents are required by UCT's umbrella IRB process. UCT requires proof of IRB approval prior to processing any DigiFI Africa award that involves Human Subjects and collection of Personal Identifiable Information (PII). The sub-award contract cannot be established until these materials are received. UCT reserves the right to require a UCT IRB review in addition to the IRB of record. PI's are asked to adhere to all local legal requirements, including obtaining local IRB approval and government research permits.

Institutional Review Board (IRB)

For awards that include human subject research, IRB approvals (including exemptions) are required to be in place prior to a subaward agreement being issued and prior to any human subjects research commencing. If this proposal receives initiative funding, you will be required to submit:
1. All IRB approval(s) or exemption(s)
2. All IRB-approved protocols
3. Any IRB-approved consent forms

UCT requires proof of IRB approval prior to executing the award with your institution/individual and releasing funding. In certain cases, approval from UCT's IRB will also be required; UCT reserves the right to review if required.

21. **IRB of Record -** Provide the name of the IRB of Record below. [15 words max]

22. **Is this IRB of Record IORG certified?** [Yes/No]

23. **Institute to Receive Award (ITRA) -** If you are using an implementing organization as part of your travel/proposal development project, please indicate the institution that will receive the grant funds. [15 words max]

24. **Local Legal Requirements Certification** - All PIs and co-PIs certify that they understand they must adhere to all local legal requirements, including obtaining local IRB approval and government research permits, where applicable. Do you agree? [Yes/No]

BUDGET

Budget Template

From the [RFP website](), download and complete the **DigiFI Proposal Development Grants Budget Template** under the **Application Materials** section. When done, please reupload the budget in the budget section of the online application portal. Please note that the budget is formatted specifically for this application. Please do not remove the formatting, change any of the formatting, or create new columns.

25. **Budget Upload -** Please upload a single Excel file with the title: [PI Last Name, First Name][Budget].xls(x)

26. **Budget Narrative Upload** - Please justify the expenses outlined in your budget in a Word document with the title [PI Last Name, First Name][Budget Narrative].doc(x), and upload it here. This document is required in addition to the Proposal Budget. Notes included in the Excel sheet of the budget do not suffice.

LETTERS OF SUPPORT & ADDITIONAL MATERIALS

27. **Are you applying as a PhD Student?** [Yes/No]
    a. If yes, include the **J-PAL Affiliate or Invited Researcher Letter of Support.** PhD student applicants are required to submit a letter of support from a J-PAL Affiliate or Invited Researcher who serves as an adviser on the applicant's dissertation committee. This letter should indicate the adviser's willingness to advise the student throughout the project's lifetime. Please note that in some cases, the adviser may be asked to add their name to the financial award and IRB documents. Please upload the letter of support here. If your advisor would rather submit this letter confidentially, ask them to email it to [digifiafrica@povertyactionlab.org](). If the advisor submits the letter by email, the PhD student will need to bypass this upload field by uploading a blank document.

28. **Letter of Support from Implementing Partner -** Travel/Proposal Development projects are recommended to provide a letter of support from their implementing partner. This letter should indicate a willingness to work with the research team.

29. **Additional attachments** - Please attach any relevant materials discussed in your answers to the previous questions, as well as letters of support from partners.