HAPIE: Hub of Advanced Policy Innovation for the Environment [2023/2024] RFP

Travel / Project Development Proposals Application Form and Instructions

## **INSTRUCTIONS**

As part of the Egypt Impact Lab (EIL), the Hub of Advanced Policy Innovation for the Environment (HAPIE), J-PAL’s regional Air and Water Lab in Egypt, aims to increase government partners’ access to evidence and spark collaboration with researchers to innovate, test, and scale evidence-informed air and water policies in Egypt.

Applications for travel/proposal development grants consist of (i) basic contact and logistical information; (ii) a narrative; (iii) a budget form; and (iv) for graduate students, a letter of support from a J-PAL affiliate and/or invited researcher who serves as an adviser on the applicant’s dissertation committee at their host university. Please note that full proposals are due by **5:00 pm Cairo Time on April 19th, 2024**.

* Request a budget template via email at eil\_rfp@povertyactionlab.org no later than March 19th, 2024.
* Download the RFP document linked below.
* Fill out the cover sheet and narrative sections of the document, and attach to it a letter of support (detailed in the document).
* Send us the RFP documents and completed budget via email at eil\_rfp@povertyactionlab.org by April 19th, 2024 at 5:00 pm Cairo time.

Questions? Please reach out to:

* J-PAL MENA: [eil\_rfp@povertyactionlab.org](mailto:eil_rfp@povertyactionlab.org)

**COVER SHEET AND NARRATIVE**

### **SECTION: COVER SHEET**

Please note that all fields are required.

| TITLE OF PROPOSAL | | | | | COUNTRY | |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | | EGYPT | |
| J-PAL AFFILIATED and/or K-CAI INVITED RESEARCHER(S) | | | | | | |
|  | | | | | | |
| NON-J-PAL CO-PI(s) (Institutional Affiliation) | | | | | | |
|  | | | | | | |
| ☐ | *By checking this box, all J-PAL affiliates and K-CAI/AWL invited researchers who are co-PIs on this project certify that they will be active, engaged, and responsive PIs dedicated to guaranteeing the quality control on all aspects of this project; and that their participation in this project is not merely to provide access to J-PAL resources and funding to anyone else working on this project who is neither a J-PAL affiliate nor K-CAI/AWL invited researcher.* | | | | | |
| IMPLEMENTING PARTNER(S) | | CONTACT (NAME, EMAIL, PHONE) | | | | |
|  | |  | | | | |
|  | |  | | | | |
|  | |  | | | | |
|  | |  | | | | |
|  | |  | | | | |
| CO-FUNDER(S) | | | FUNDED AWARD (PI, Project Title, Amount) | | | |
|  | | |  | | | |
|  | | |  | | | |
| **Have you submitted this or a related proposal to any other J-PAL funding initiative?** | | | | | | |
| ☐ Yes  ☐ No | | | If yes, which initiative and when? | | | |
| Requested | **$** | | Total  co-funded | **$** | | |
| **GRANT PERIOD** | | | | | | |
| Start date:  (yyyy-mm-dd) |  | | End date:  (yyyy-mm-dd) |  | | |
| Contact for contracting issues | | |  | | | |
| *Some projects will not be conducting research involving human subjects. However, if this project will involve research on human subjects, please fill out the two boxes below.* | | | | | | |
| IRB OF RECORD |  | | IRB CONTACT |  | | |
| We are also in touch with other funders and occasionally share proposals that are relevant to their interests. If you **do not** want this proposal shared with them, please check this box: **☐** | | | | | | |

\* Please note: AWLs are embedded impact labs between J-PAL regional offices and specific government partners so receiving institutions should be the relevant J-PAL office except in rare cases.

### **SECTION: NARRATIVE**

**Instructions:** Please include a short response (2-3 pages, 12pt font, single spaced) to each of the following sub-sections.

**The topic:** What is your research topic? These grants are intended to facilitate PI travel for very preliminary, exploratory research. You only need to address the general topic of interest and current ideas on how the question might be explored through a randomized evaluation. Do not describe your detailed program or evaluation design. [*answer format: up to 300 words*]

**Proposed partners:** A brief description of the government partner and any other partners with which you plan to work with for both program implementation and evaluation, including the history of the partnership, and any in-kind or financial support they have committed or provided to the project. Please include how the government has displayed prior commitment or expressed demand for evidence on this particular topic and how they want to use it. [*answer format: up to 300 words*]

**Focus area:** Which focus areas does this project fall under?*Select One or More:*

* Clean air
* Clean water
* Water availability/access
* Climate change mitigation
* Climate change adaptation
* Pollution reduction
* Electricity and energy access

**Gender (optional):** *J-PAL aims to fund innovative research that also investigates how climate intersects with any number of topics including gender, inequality, etc., though gender disaggregated analysis is often not possible for travel/proposal development grants.* A comment on any gender dynamics with potential to impact the travel/proposal development.

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# BUDGET

**Instructions:** Request a budget template via email at eil\_rfp@povertyactionlab.org no later than March 19th, 2024.

To reduce the processing time, please follow the instructions found at the following link: <https://www.povertyactionlab.org/page/egypt-impact-lab-request-proposals>

**LETTERS OF SUPPORT**

**Instructions:** Graduate student applicants are required to submit a letter of support from a J-PAL affiliate and/or invited researcher who serves as an adviser on the applicant’s dissertation committee at their host university. This letter should indicate the adviser’s willingness to advise the student throughout the project’s lifetime.

* If the funding is being disbursed to a different institution than the J-PAL MENA, please provide a Letter of Transmission such as the draft letters below from the ITRA. Please follow the below language for the Letter of Transmission as follows:

“<ITRA> is pleased to support the <Name of research> proposal and will plan on carrying out the work in accordance with the submitted budget. <NAME OF PI at ITRA> will serve as <ITRA's> Principal Investigator for this work. In this role, he/she is responsible for the implementation of this project in accordance with this proposal and with appropriate research and data protection practices. Please contact him/her with any concerns which may arise related to project implementation.”